

Northshore Senior Center Advisory Council Meeting  
December 2, 2025, 1:00-2:30 p.m.  
Health & Wellness Center, 2<sup>nd</sup> Floor Conference Room  
Meeting MINUTES -- **APPROVED**

PRESENT:

ADH/H&W: Patricia Gustafson

MILL CREEK: Nora Todd

BOTHELL: Pam Wyss, Terry Busch, Mohan Khandekar

KENMORE: John Rynd

BOD LIAISON: Linda Brabant

GUESTS: Brie Allen (NSC Member Services Director) and Tracey Harvey (NSC Program Director)

BOD LIAISON: Christine Fordyce - excused absence

Terry called the meeting to order at 1:00pm

**Approval of Agenda:** Mohan moved to approve the Agenda and Pam seconded. All approved the Agenda.

AC Business began with AC member updates:

Terry and John are at the end of their AC terms and will not be serving another term; Nora has moved to Mukilteo and decided to resign before the end of her term; Pam and Patricia are resigning before the end of their terms.

**CENTER UPDATES + suggestion boxes: Mill Creek, Kenmore, Bothell, H&W, AC updates**

Mill Creek (MC): Nora – nothing to update; Brie will be going on maternity leave within the next two weeks, and other staff will be rotating in to Mill Creek. Brie has not checked suggestion box because she (correctly) thought it was the responsibility of the AC representative, and staff were not to view anything in the suggestion box.

Kenmore (KSC): John – Kenmore was very quiet last month, but now back with new people looking over the center and interested in joining.

Bothell: Mohan/Terry/Pam – Nothing in the suggestion box; Mohan has given tours to 5 people within last 5 weeks, of which 3 immediately have become members. They are very impressed by the senior center. Terry is no longer part of “family situations” group he initiated last year, but he will talk with Tracey about a new group for next year (“Mindfulness and Creativity”).

H&W and ADH: Patricia – Edie, who had considered joining the AC as a second H&W/ADH representative, decided the AC was not for her. Note from Suggestion Box related to equipment loan needing additional storage area; person making the suggestion also spoke with Nathan and Judi regarding the request for storage. Patricia has spoken with person and Judi regarding possible storage solutions, and Patricia will follow up with Nathan.

AC email: Nora – only spam

BOD Update: Linda wasn't at the Nov. 27<sup>th</sup> meeting. Patricia had attended in person, and assisted Linda by giving information from her notes.

CEO update: Nora did not receive an update from Nathan. Tracey gave update for leadership group focus: 1) strategic plans for operational side with programing and revenue; 2) membership retention and new; 3) programming. Nathan will do "CEO coffee chat" weekly rotating locations on Thursdays, beginning Jan 9, room 202, 3<sup>rd</sup> Thursday at MC or KSC. Brie will start maternity leave starting within next 2 weeks. "Northshore neighbors" = volunteer group to focus on retention and farmers markets; no specific staff working on memberships or "Neighbors" and rotating staff will cover MC. --

### **CURRENT AND NEW BUSINESS:**

- AC Charter and BOD "reinvent/redefine the AC" discussions – Patricia gave brief background on request for AC list of 2026 activities from Board of Directors (BOD). Discussion followed about role of AC, and how the BOD suggestion developed for the AC evolve into reporting to staff. From the BOD point of view, the BOD found that AC didn't do what the BOD thought it did, such as when BOD asked for help with Levy. BOD doesn't get involved in NSC Operations; its function is only OVERSIGHT -- reviews and approves financials, create and ensure strategic plan can be implemented, review CEO performance, etc). As with AC, there are BOD individuals who volunteer, but the BOD member's function is only oversight. BOD would have to go to Operations to effect change recommended by AC, so logically AC should go to Operations directly, and no longer report to BOD. This would entail a major change in, or dissolution of, the AC Charter.
- Would membership feel comfortable going to AC, if AC reports to staff? Membership could go directly to staff if felt would be heard by staff, and therefore no need for AC involvement. BOD has no official relationship to members. AC original intent was to provide conduit to BOD for members.

- Recommendations to be submitted to Board of Directors in separate formal Recommendations letter– 1) BOD dissolve current AC charter; 2) Brie and Tracey will recruit BOD, staff and volunteers to give direction and support in creating new staff-directed committees.  
\*\*\* PATRICIA and NORA (2025 Co-Secretaries) to write up formal recommendations and submit to AC members for approval. After approval, PATRICIA will email letter to AC’s BOD liaisons Linda and Chris for submission to NSC Board of Directors.

**EVALUATION** – Good discussions.

Meeting Adjourned at 2:30pm-- John moved, Mohan seconded motion for adjournment.

**No further meetings scheduled for Advisory Council.**

- Next NSC Board meetings: January 27, 2026, 5:30-7pm  
All NSC Board meetings are generally held on Tuesdays and begin at 5:30pm, at Bothell, room 202.
- Next NPRSA meetings: January 28, 2026 at 5pm, at Bothell City Hall (per website);  
NOTE: NPRSA meeting agendas are posted on the NPRSA Board webpage (<https://nprsawa.org/nprsaboard> ) about one week prior to the scheduled meeting. Remote meeting link is included in Agenda and on webpage.