

Northshore Senior Center Advisory Council Meeting
June 3, 2025, 1:00-2:30 p.m.
Kenmore Senior Center, Conference Room HYBRID W Zoom
Meeting Minutes APPROVED

PRESENT:

ADH/H&W: Patricia Gustafson

BOTHELL: Mohan Khandekar, Terry Busch, Pam Wyss

MILL CREEK: Nora Todd

KENMORE: John Rynd = Excused

BOD LIAISON: Christine Fordyce = Excused; Linda Brabant = Unexcused

Terry called the meeting to order at 1 pm

Approval of Agenda: Pam moved to approve the Agenda. Nora seconded.
All were in favor of approving the Agenda.

NOTE: Process to Approve previous meeting MINUTES is now “approval by email”.

AC Business: Discussion regarding AC member duties and participation.
AC Charter under “Procedural Rules” says 3 successive unexcused (“absent without cause”, i.e., not notified in advance) absences is grounds for dismissal from AC. Terry will send a written “gentle” message to John Rynd.

Suggested changes/additions (in bold ***ITALICS***) to AC Handbook’s “Council Member” section of the “Council Roles and Responsibilities”:

1) Attends advisory council meetings regularly and other events/functions as requested.

If a member has 2 successive unexcused absences within a calendar year, the member is emailed a written warning by the Chair. If 3 successive unexcused absences occur, the member is immediately dismissed from the advisory council.

“Unexcused absence” is defined as an absence (from a scheduled meeting) for which the absent member has not given prior notification by email or telephone call to the Chair or the Secretary regarding the cause of the absence.

If the absence is excused, AC representative should email a center status report prior to the AC meeting to the Secretary, who will read the report at the meeting.

***** Nora and Patricia = Review and update handbook to reflect these changes. Updates to be presented at next meeting for approval by AC.**

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CENTER UPDATES + suggestion boxes: Mill Creek, Kenmore, Bothell, H&W,

AC updates:

Mill Creek: Nora – There were no suggestion box entries; however, the box was not in a visible location. With the current rotating of staffing substitutions due to staff covering Kenmore during Pasha's recovery, Nora was unable to meet with Brie regarding possible new class and thoughts on 2nd AC representative at Mill Creek. Perhaps more training is needed for receptionists.

Kenmore: John not available to report. Pasha will be on leave for one month starting June 4. Given there has not been an update on Kenmore since December 2024, the suggestion was made for Pam to be an "at large" rep for Kenmore. Pam agreed to do this, working with John as needed. The need still exists to find a second Kenmore representative. Patricia reported that the Annex renovation is almost complete – new flooring, acoustic wall board on upper walls, new paint. Many thanks to Mark Davy for painting and other enhancements to the Annex.

Bothell: Mohan- suggestion box had no blank slips; AC reps will have copy of suggestion slips to copy.

*****Patricia to email a PDF of the suggestion slips to all AC reps.**

Mohan will talk with Tracey about needing another login kiosk/reader during certain days/hours when line gets very long. When previously reviewed, the cost of another login kiosk was the hindrance.

Many thanks to Mohan for writing Sal Garcia's Silver Shoutout in June. Who will be next SS? New chef for August SS –

*****Mohan will write-up August Silver Shoutout.**

Mohan gave a tour to a new volunteer. New Volunteers need to be given a tour of the facilities as part of their orientation.

Terry talked about high school tour at the Northshore Alternative High school to be organized by Tracey.

Pam spoke of being volunteer driver through Transportation;

*****Pam will ask Cliff if person riding must be NSC member or not. Terry will talk with Cliff about marketing this program.**

*****Mohan still planning to organize tours of Snohomish Sr Ctr and Everett Sr Ctr (Carl Gipson Center) for interested AC members.**

H&W and ADH: With Judi's help, Patricia continues looking for 2nd H&W/ADH representative.

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AC email – no complaints. There were two suggestions: one about building book cases and one about native plant landscaping. Nora forwarded these to appropriate staff. Also had email from person looking for North Shore Chicago, Nora hooked person up to Chicago person.

BOD Update: (Chris and/or Linda). Neither Linda nor Chris was available to give updates. AC questions = 1) Board 2025 goals? 2) NPRSA 2025 Levy participation? 3) AC Charter review?

At BOD meeting on May 27th Shirley Busch talked about opposition to LEVY due to increase in rents. Patricia and Terry also attended BOD meeting and reported to AC about the July 4th 5K run (formerly Capes for Courage organized by and for the Inclusion program): to be held in Woodinville, with a professional Run company doing the organizing and logistics, but marketing, volunteers and sponsorships to be organized by NSC. In order to pass the LEVY, we need “all hands on deck; this is not a slam dunk”. Jack (BOD) volunteered to help in some capacity.

CEO report – Nora summarized Nathan’s report – new programming of exercise classes; Brie working with MC Center’s building management for space configurations – “current layout not conducive to new programming”. Hazel Moralejo is new Volunteer coordinator; a Philanthropy Director will be announced soon. NPRSA maintenance discussions ongoing. Technology challenges with Microsoft software updates and Windows operating system updates. An outside IT firm has been retained to assist Tim (IT) with these issues. \$10, 500 raised by Art Show; Tracey helping with Health fair, to be held September 25th from 10am to 1pm.

CURRENT AND NEW BUSINESS: Discussion of 2025 AC direction and goals (e.g., volunteer participation in Levy, relevance to NSC members/attendees). Discussion on Charter will probably not happen by BOD until they have other governance and other BOD issues addressed. AC direction: Continue to represent branches, and as individuals, volunteer to help with LEVY. AC will be supportive, but not taking on specific tasks as a council.

OPEN FORUM (a section for anyone to bring up anything).

Mohan – Landscaping committee met with Bill (Facilities) and Christine (NPRSA); suggested native and drought tolerant plants. Christine said couldn’t do some of the changes suggested. Mohan suggested to Christine the H&W/ADC lights need to be upgraded to be less dim. Per Patricia -- At May NPRSA meeting, Christine praised the Landscaping committee for giving suggestions, and she suggested that she wanted more interaction with NSC senior-based committees.

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***** Patricia handed out updated AC member list; she will email electronic PDF to all AC.**

Nora moved to adjourn. Mohan seconded the motion. Meeting was adjourned at 2:30pm.

- Next Advisory Council meeting: Tuesday August 5th, 1:00-2:30 at Bothell
 - Next NSC Board meetings: June 24, July 29
- All NSC Board meetings begin at 5:30pm, at Bothell, room 202
- Next NPRSA meeting: June 18th at 4:30pm (remote only)

NOTE: A one-page PDF listing all known remaining meeting dates and locations for the AC, NSC BOD, and NPRSA was sent to all AC members and BOD Liaisons on May 27th with the AC meeting agenda. The NPRSA meeting dates were known only through August (no NPRSA meeting).

6/7/2025 Minutes Submitted for APPROVAL to AC members by Patricia Gustafson, 2025 Co-Secretary
6/11/2025 Minutes unanimously APPROVED as submitted.