

**NORTHSHORE SENIOR CENTER  
BOARD OF DIRECTORS MEETING – AGENDA – 3/29/22**

5:30pm	Call to Order Board Member Roll Call Welcome Guests	Suzanne Greathouse
5:45 pm	Approval of Consent Agenda: Meeting Minutes	Suzanne Greathouse
5:50 pm	CEO Report Mission Moment – 5K	Nathan Phillips
6:20 pm	Committee Work Plan updates: Finance – Bing Governance/Nominating – Nora	Committee Chairs
6:45 pm	<p><b>Business</b></p> <ul style="list-style-type: none"> <li>• In Person Meetings at Bothell starting April</li> <li>• Advisory Council update – Barbara</li> <li>• Task Force Update - Suzanne</li> </ul> <p><b>Accounting Best Practices</b> – Identify and train Board on their role. Ensure policies and procedures are being followed by staff and Board. Randy , Suzanne - <b>Start after Audit.</b></p> <p><b>Audit</b> – Hire an audit firm, ensure we have audit policy and procedures documented, ensure audit related procedures are being followed. <b>Audit firm hired. This work is related to Governance from a policy perspective and procedures under Accounting Best Practices.</b></p> <p><b>DEI</b> – Review current efforts/policy and make suggestions that include additional programs/services we could adopt to achieve greater outreach to underserved communities. Promote DEI within Board and Community. <b>Under Governance from a policy perspective.</b></p> <p><b>Strategic Planning</b> – Reassess our mission and vision based on learnings from covid. Review Budget related to revenue and expenses to determine gap, outline what we need to add/delete/change from what we are doing now. <b>Strategic Planning/Technology committee had first meeting and are determining focus.</b></p> <p><b>NPRSA &amp; Capital Repairs</b> – Ensure NPRSA Capital improvements support Center needs and priorities, especially related to revenue generating programs and events planned for this year. <b>John and Liz assigned from the Board and will meet with Council Members on NPRSA Board. Staff working with Bothell Team on priorities.</b></p> <p><b>Sport Court</b> – Assign Board members to partner with staff to create a scope of work, cost estimate, calendar for the project. Document additional funds needed, impact on Center, identify potential uses and associated revenue. Promote Fundraising that is focused on donations outside our usual donor base. <b>Bing will provide an update.</b></p>	Suzanne Greathouse
7:00 pm	Other Announcements	All
7:15 pm	Adjourn	Suzanne

Next Board Meeting – April 26, 2022, 5:30pm  
**Location: Northshore Senior Center - Bothell**