

NORTHSHORE SENIOR CENTER
HEALTH & WELLNESS CENTER RENTAL AGREEMENT
10201 E Riverside Drive, Bothell, WA 98011-3708
425-487-2441 - 425-485-4954 (FAX)
www.northshoreseniorcenter.org

NAME (Applicant and/or Organization):	Phone: (H or W)	(C)
Address	Email:	
City	State	Zip
Event Date	Day of Week	
Time: from _____ to _____ (You must include time to do your own set up & cleanup.)		
Type of activity/event	Attendance	

ROOMS RESERVED
(Rooms used will be limited to those specified on the application)

ROOM	RATE	HOURS	COST	Office use only
Large Activity Room/Kitchen	\$120/hour			
Small Activity Room/Kitchen	\$ 75/hour			
Large and Small Activity Room/Kitchen	\$140/hour			
Conference Room	\$ 40/hour			
Sound/Audio Visual Equipment Use: <input type="checkbox"/> Sound <input type="checkbox"/> Microphone <input type="checkbox"/> Projector	\$ 40 event fee	Please circle: Yes or No		
Refundable Damage Deposit: -Deposit without alcohol -Deposit when alcohol is served <u>\$300 due at booking, final payment including remainder of deposit due 45 days prior to event</u>	Please circle: \$300 \$700	<i>Deposit will be returned within 4 weeks after the event assuming there are no issues</i>		
TOTAL COST				

The undersigned hereby makes application to the NORTHSHORE SENIOR CENTER, and certifies that the information given in this application is correct. The undersigned further states that he/she has the authority to make this application for the Applicant or Organization and agrees that the applicant has received, reviewed, understands and will observe the Building Use Policies and Procedures. Applicant agrees to exercise the utmost care in the use of the Senior Center and to waive, release, absolve, indemnify, defend, and hold harmless the NORTHSHORE SENIOR CENTER and its employees from all liability resulting from the use of said facility. Applicant further agrees to reimburse the NORTHSHORE SENIOR CENTER for any damage from the applicant's use of the facility.

 APPLICANT SIGNATURE DATE

Approved by	Phone	Date
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This application is not approved until signed, and the applicant pays the damage deposit.
MAKE CHECKS PAYABLE TO THE NORTHSHORE SENIOR CENTER